



DONATION OF SECURITIES FORM

Please note: The Burlington Food Bank is unable to issue a charitable receipt until we are aware of your donation. To ensure prompt and accurate receipting of your donation, **prior to transferring securities to our account, please send this form to:**

Burlington Food Bank

Attention: **Paul Farquharson**, Treasurer
 1254 Plains Rd. East Unit A,
 Burlington ON L7S 1W6

T: 905-637-2273

E: p.farquharson@burlingtonfoodbank.ca

DONOR INFORMATION			
Full name			
Mailing address City, Province, Postal Code (required for charitable tax receipt)			
Daytime Phone			
E-mail			
INFORMATION RE: SECURITIES BEING TRANSFERRED			
Name of Security		Stock Symbol	
# of shares or units		Approx. value of each share	
Description of shares	<input type="checkbox"/> Common <input type="checkbox"/> Preferred <input type="checkbox"/> Other <input type="checkbox"/> CDN. Security <input type="checkbox"/> U.S. Security	Approx. total value of donation	
Account # if known		Approx. date of transfer	
Name of Security		Stock Symbol	
# of shares or units		Approx. value of each share	
Description of shares	<input type="checkbox"/> Common <input type="checkbox"/> Preferred <input type="checkbox"/> Other <input type="checkbox"/> CDN. Security <input type="checkbox"/> U.S. Security	Approx. total value of donation	
Account # if known		Approx. date of transfer	



BURLINGTON FOOD BANK BROKERAGE ACCOUNT INFORMATION

Brokerage Account			
Account Name	Burlington Food Bank		
Account #			
FINS			
CUID			
DTC			

DONOR'S INVESTMENT BROKER/INSTITUTION INFORMATION

Brokerage Name	
Address, City, Province,	
Advisor Name	
Telephone	
Email	

HOW TO TRANSFER SECURITIES TO THE BURLINGTON FOOD BANK

1. Complete all sections of this transfer form and give to your broker/investment advisor to initiate the transfer of securities from your account to the Burlington Food Bank's brokerage account.
2. Send a copy of this completed form to Paul Farquharson at p.farquharson@burlingtonfoodbank.ca to ensure you receive your official donation receipt for income tax purposes.
3. Please inform the Burlington Food Bank once the transfer has been completed. Unexpected and/or unidentifiable transfers may make it difficult for us to issue the donation receipt in a timely manner.

Please Note:

1. In accordance with our Board Policy, securities will be sold as soon as possible.
2. Under current tax regulations, your donation of publicly traded securities is exempt from capital gains tax only when you transfer the securities *in-specie* or in-kind to a charity.
3. **Important information about your donation receipt:** The Burlington Food Bank will issue a donation receipt for the fair market value of the shares based on the closing price of the security on the day the securities are received into the Burlington Food Bank's brokerage account.

Thank you for your support of the Burlington Food Bank. Charitable Registration Number: 88963-8946RR0001

AUTHORIZATION SIGNATURE

It is my intent to donate the securities listed above to the Burlington Food Bank. To my knowledge, these securities are not subject to restrictions on their sale or disposition and I am not aware of any material undisclosed information concerning the shares. I request that you transfer these shares from my account the Burlington Food Bank's account as soon as possible.

Donor Signature		Date	
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